

CONTRACT NOTICE WORKS SUPPLIES SERVICES

According to Article 40 of Law No. 04/L-042 on Public Procurement of the Republic of Kosovo, amended and supplemented with the law No. 04/L-237, law No. 05/L-068 and law No.05/L-092

Date of the preparation of the Notice: 13.04.2022

Procurement No	635-22-3231-1-1-1
Internal No	635/22/020/111

This notice has been prepared in the LANGUAGES:

Albanian



Serbian



English

**SECTION I: CONTRACTING AUTHORITY****I.1) NAME AND ADDRESS OF THE CONTRACTING AUTHORITY (CA)**

Official name: KOMUNA E PEJES		
Postal address: Hasan Prishtina, PN		
Town: Pejë	Postal code: 30000	Country: Kosovo
Contact point(s): MILOT GASHI		Telephone: 038 200 43405
Email: Milot.r.gashi@rks-gov.net		Fax:
Internet address (if applicable): https://kk.rks-gov.net/peje/		

Yes No

The contract covers joint procurement

The contract is awarded by Central Procurement Agency

Yes No

If yes, specify the identities of all Contracting Authorities entitled to Call-off under the terms of the contract or refer to an Annex:

SECTION II: OBJECT OF THE CONTRACT

II.1) DESCRIPTION

II.1.1) Contract title attributed by the contracting authority: Supply with Health and Official Administrative Material LOT 1- Supply with official administrative and medical material for the needs of QKMF LOT 2- Supply with consumables for KCS		
II.1.2) Type of contract and location of works, place of delivery or of performance <i>(Choose one category only - works, supplies or services - which corresponds to the main part of the specific object of your contract)</i>		
<input type="checkbox"/> Works	<input checked="" type="checkbox"/> Supplies	<input type="checkbox"/> Services
<input type="checkbox"/> Execution <input type="checkbox"/> Design and execution <input type="checkbox"/> Realisation, by whatever means, of work, corresponding to the requirements	<input type="checkbox"/> Purchase <input type="checkbox"/> Lease <input type="checkbox"/> Rental <input checked="" type="checkbox"/> Hire purchase <input type="checkbox"/> A combination of these	
Main site or location of works or main place of delivery or main place of performance The supply of these products will be for LOT 1 in the Directorate of Health respectively in MFMC While for LOT 2 Delivery will be to the Directorate of Administration.		
II.1.3) The notice involves The establishment of framework agreement <input checked="" type="checkbox"/>		
II.1.4) Information on framework agreement (if applicable): Framework agreement with single operator <input checked="" type="checkbox"/> Framework agreement with several operators <input type="checkbox"/> Execution of the Contract: Call offs/Place Orders <input checked="" type="checkbox"/> Subsidiary Contracts/Mini-competition <input type="checkbox"/>		
Duration of framework agreement: in months 24		
II.1.5) Short description of the object of the contract Supply with Health and Official Administrative Material LOT 1- Supply with official administrative and medical material for the needs of QKMF LOT 2- Supply with consumables for KCS		
II.1.6) Common Procurement Vocabulary classification (CPV)		

30000000-9

II.1.7) Variants are accepted

Yes No

II.1.8) Division into lots

Yes No

If yes, tenders may be submitted for (tick one box only)

one lot only all lots

II.1.9) Information about lots (if applicable)

Lot no	Lot title	Short description
Group 1.	LOT 1- Furnizim me material administrative zyrtar dhe mjeksor per nevojat te QKMF-se	LOT 1- Furnizim me material administrative zyrtar dhe mjeksor per nevojat te QKMF-se
Group 2.	LOT 2- Furnizim me material shpenzues per SHCK-ne	LOT 2- Furnizim me material shpenzues per SHCK-ne

The maximum number of Lots that may be awarded to one Economic Operator is: 1

II.1.10) Estimated contract value: 129,602.00

II.2) QUANTITY OR SCOPE OF THE CONTRACT

Total quantity or scope (including all lots and options if applicable)

Ky aktivitet eshte i ndar ne Lote dhe jan Furnizime qe nuk jan pjes te AQP-se

II.3) DURATION OF THE CONTRACT OR TIME LIMITS FOR COMPLETION

Duration in months or days (from the award of the contract)

or

Starting

Completion

SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION

III.1) CONDITIONS RELATING TO THE CONTRACT

III.1.1) Performance security required

Yes No

If yes, amount of performance security EUR or **10 % e vleres se kontratës në kohzgjatje per 26 muaj** % of contract value.

III.1.2) Legal form to be taken by grouping of economic operators to whom the contract is to

be awarded (if applicable)

III.1.3) Other particular conditions to which performance of the contract is subject

Yes No

If yes, description of particular conditions

III.2) CONDITIONS FOR PARTICIPATION

<p>III.2.1) Eligibility Requirements:</p> <p>a). The economic operator must meet the requirements on eligibility in accordance with Law No. 04 L-042. on Public Procurement of the Republic of Kosovo, amended and supplemented by law no. 04 L-237, law no. 05 L-068 and law no. 05 L-092 .Article 65. b) In a document from the Tax Administration of your country of establishment, that you are not in arrears for the payment of taxes at least until the last quarter before the date of publication of the Contract Notice. c) A document issued by the competent Court certifying that the economic operator meets the Eligibility Requirements must be issued at least until the last quarter before the date of publication of the Contract Notice</p>	<p><i>Documentary evidence required:</i></p> <p>a) In a written statement under oath, signed by the tenderer using the form specified in the tender dossier. b). Certificate from the Tax Administration (copy). c) .Certificate from the Basic Court, Department of Economic Affairs (original or certified notarized by the competent institution in your country of establishment is required). Documents (under b and c) must be submitted only by the winning tenderer, before the publication of the contract award. In case of failure to submit such documents, their tender will be rejected and the CA will continue with the next listed tenderer .</p>
<p>III.2.2) Professional Suitability:</p> <p>Requirement 1. Business Registration Certificate (KBRA) Requirement 2. VAT Registration</p>	<p><i>Documentary evidence required:</i></p> <p>Evidence 1 Business Registration Certificate (KBRA) - copy Evidence 2 VAT Certificate copy</p>
<p>III.2.3) Economic and financial capacity</p> <p>Request 1 For (LOT-1) The Economic Operator must provide satisfactory evidence to the Contracting Authority that the annual turnover of the Economic Operator, during the last three financial years must be not less than 158.000.00 Euro. In the case of the group the Leader must have at least 60% of the required amount of annual turnover for the last 3 years.</p>	<p><i>Documentary evidence required:</i></p> <p>Evidence 1 For (LOT-1) Bank report (certificate) or any other official financial evidence proving the financial turnover for the last three years</p>
<p>Request 1 For (LOT-2) The Economic Operator must provide satisfactory evidence to the Contracting Authority that the annual turnover of the Economic Operator, during the last three financial years must be not less than 100.000.00 Euro. In the case of the group the Leader must have at least 60% of the required amount of annual turnover for the last 3 years.</p>	<p>Evidence 1 For (LOT-2) Bank report (certificate) or any other official financial evidence proving the financial turnover for the last three years</p>
<p>III.2.4) Technical and professional capacity</p> <p>Request 1 For (LOT-1) The economic operator must provide evidence that it has</p>	<p><i>Documentary evidence required:</i></p> <p>Evidence 1 For (LOT-1) A list of contracts executed by completing, ANNEX 6 of the</p>

successfully completed contracts of a similar nature in the amount of 100.000.00 Euro in the last 3 (three) years, starting from the date of publication of the Contract Notice. In the case of the group the Leader must have at least 60% of the required amount of similar work done in the past 3 years.	Tender Dossier where the contract title, contract amount, completion date and beneficiary should be specified and the list should be attached to the references or minutes for the performance of supplies.
Request 1 For (LOT-2) The economic operator must provide evidence that it has successfully completed contracts of a similar nature in the amount of 75.000.00 Euro in the last 3 (three) years, starting from the date of publication of the Contract Notice. In the case of the group the Leader must have at least 60% of the required amount of similar work done in the past 3 years.	Evidence 1 For (LOT-2) A list of contracts executed by completing, ANNEX 6 of the Tender Dossier where the contract title, contract amount, completion date and beneficiary should be specified and the list should be attached to the references or minutes for the performance of supplies.
Request 2 For (LOT-1) & (LOT-2) Mandatory technical specification	Evidence 2 For (LOT-1) & (LOT-2) Declarations of O.E (signed and stamped) on the acceptance of mandatory technical specifications given by A.K

III.3) CONDITIONS SPECIFIC TO SERVICE CONTRACTS

<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>III.3.1) Execution of services is reserved to a particular profession</p> <p><i>If yes, reference to the relevant law, regulation or administrative provision</i></p>
<p>III.3.2) Legal persons should indicate the names and professional qualifications of the staff responsible for the execution of the service</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>

SECTION IV: PROCEDURE

IV.1) TYPE OF PROCEDURE

IV.1.1) Type of Procedure	
<input checked="" type="checkbox"/> Open	
<input type="checkbox"/> Restricted	
<input type="checkbox"/> Competitive Negotiated	
<input type="checkbox"/> Price Quotation	
<p>IV.1.2) Limitations on the number of the operators who will be invited to tender (<i>restricted or competitive negotiated procedure</i>)</p> <p>On the basis of the applications received, at most 6 candidates will be invited to submit detailed tenders for this contract. If more than 6 eligible candidates meet the above selection criteria, the relative strengths and weaknesses of the applications of these candidates shall be re-examined to identify the six best applications for the tender procedure. The only factors which will be taken into consideration during this re-examination are:</p>	
<p>IV.1.3) Reduction of number of the operators during the negotiations (<i>competitive negotiated procedure</i>)</p>	

Yes No

Conduct the negotiations in successive stages in order to reduce the number of the tenders

The Contracting Authority will award the contract based on the initial

Yes No

tenders without negotiations

IV.1.4) The minimal number of candidates that will be invited to submit the initial tenders is

IV.1.5) Information about electronic auction

Electronic auction will be used: Po Jo

Additional information about electronic auction:

IV.2) AWARD CRITERIA

Lowest price

or

The most economically advantageous tender in terms of

IV.3) ADMINISTRATIVE INFORMATION

IV.3.1) Previous publications concerning the same contract

Yes No

If yes,

Prior Indicative Notice: of

Other publications (*if applicable*):

of

of

Yes No

Payable documents

If yes, price EUR

Terms and method of payment:

IV.3.2) Time limit for receipt of tenders / applications:

date **23.05.2022** *time* **14:00:00** *place* **Tenderët duhet te dorëzohen vetem në mënyrë elektronike përmes Platformës Elektronike E-Prokurimi**

IV.3.3) Time limits is shortened for submission of tenders / applications: Yes No

If yes, provide justification:

IV.3.4) Is tender security needed:

Yes No

If yes, the value of tender security **1.000.00 Euro Për (LOT-1)** **1.000.00 Euro Për (LOT-2)** **Sigurimi i tenderit duhet te dorëzohet i skanuar se bashku me oferte, ndërsa forma origjinale e sigurimit te tenderit do të kërkohet të dorëzohet nga një tenderues të cilin autoriteti kontraktues ka për qëllim qe ta shpërblej me kontratë. Mos dorëzimi i formës origjinale te sigurimit te tenderit shpije ne zbatimin e nenit 99.2 te LPP-se**
Validity of tender security in days **120** or months

IV.3.5) Tender validity period: Until: date: days **90** or months

IV.3.6) Tender opening meeting:

date **23.05.2022** *time* **14:00:00** *place* **Tenderët duhet te dorëzohen vetem ne mënyrë elektronike përmes Platformës Elektronike E-Prokurimi**

SECTION V: COMPLEMENTARY INFORMATION

V.1) COMPLAINTS

Any interested party may file a complaint with the Contracting Authority according to article 108/A of the Law No. No. 04/L-042 on Public Procurement of the Republic of Kosovo, amended and supplemented with the law No. 04/L-237, law No. 05/L-068 and law No.05/L-092, at the address specified in Section I of this Contract notice.

V.2) ADDITIONAL INFORMATION

Note: Economic operators will be entitled to submit a tender, request to participate and other documents required or permitted to be filed during the conduct of a procurement activity in Albanian, Serbian or English.

Add other information: [such as pre-bid conference, site visit etc]

129.602.00 Euro Vlera Totale e 2 Loteve **LOT 1- Furnizim me material administrative zyrtar dhe mjeksor per nevojat te QKMF-se** **Vlera 79.602.00 Euro** **LOT 2- Furnizim me material shpenzues per SHCK-ne** **Vlera 50.000.00 Euro**